



Policy Group

Spring Break 2026

5 Policies

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Spring Break Camp Billing

NON-REFUNDABLE DEPOSIT: At sign-up, 1/2 of camp tuition will be collected. This deposit is non-refundable or eligible for credit, with no exceptions.

TUITION BALANCE BILLING: 40 days before camp, the remainder of spring camp tuition will be collected through autopay. Once camp tuition is collected, it is non-refundable or eligible for credits*

CANCELING ENROLLMENT: By filling out the online drop request form, families can cancel their enrollment without being charged for the camp tuition balance amounts. Cancellations for all spring camps must be submitted at least 40 days before camp begins (by February 11, 2026). Once we receive your drop notice, we'll process it promptly, remove students from their enrollment, and adjust the tuition balance accordingly. Please note that deposits are non-refundable and cannot be credited back to accounts. After camp tuition has been paid, it is non-refundable and not eligible for credits.*

EXTENDED CARE: Enrollment for extended care is separate from camp. Space is not guaranteed, so families are encouraged to enroll as soon as they know they may need the additional hours of care.

- AM Extended care is available in the morning starting at 8:30am. AM is billed at the rate of \$10 per day. During AM care parents can drop off anytime between 8:30am and 9:00am.
- PM care is available starting at the conclusion of camp and running until 4:00pm. PM care is billed at the rate of \$15 per day. During PM care parents can pick-up anytime between 3:00pm and 4:00pm.
- Late pick-up fees will be assessed starting at 4:01pm at the rate of \$5 + \$1/minute a camper remains onsite.
- Once enrolled, the space is held for the enrolled child and will be billed for the applicable fees on the 3/16/2026 in full. Once billed, extended care cannot be cancelled and is non-refundable. Depending on availability and the specifics of each camp, extended care may be able to be transferred to other days within the same week. All changes are subject to availability, staffing, and other operational factors.

CREDITS: One exception will grant a partial credit for camp tuition. A child who is sick or injured, with a doctor's note, and is excused from camp BEFORE it begins will receive a 50% tuition credit on their account for a future camp. This credit is valid only for future camp charges within the next 12 months and cannot be applied to other fees, such as class tuition or membership fees. A child must be dropped or excused from the camp before the first day and will then be dropped and credited. Injuries with a doctor's note that occur during the week will receive a credit for the remainder of the week once a child is dropped. Sick calls during the week are not eligible for a credit.

POTTY TRAINED REQUIREMENT: Children must be potty trained before their first day of camp.

What does it mean to be potty trained? A potty trained child can...

- Tell an adult they have to go to the bathroom BEFORE they go.
- Be able to pull down their underwear and pants and get them back up without assistance.
- Be able to wipe themselves.
- Be able to wash & dry their hands.
- Be able to postpone going for a short period of time if they need to wait for a free toilet or they are a ways away from a restroom.

INITIALS: _____

General Camp Policies

Camp Policies

TUITION is non-refundable. Camp tuition is not transferable to other services, such as class tuition. Camp tuition can not be credited except for in one case, see below regarding exception to credits. Any missed camp day is considered a wash and cannot be rescheduled.

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LATE PICK-UP: Children are expected to be picked up at the end of the camp day, 3:00pm. If children are picked up after 3:00pm, family accounts will be charged a late pick-up fee of \$5 plus \$1 per minute for each minute the child remains onsite after 3:00pm. Late pick-up fees also apply to extended care. If children remain onsite after 4:00pm, family accounts will be charged a late pick-up fee of \$5 plus \$1 per minute for each minute the camper remains onsite after 4:00pm.

CAMP GROUPS: Children will be grouped into camp groups for the week based on age. If your child is attending with a friend and would like to be placed into the same group, please email us your request. Siblings will not be automatically placed in the same group. If you wish to request that your children are in the same group, please email us. Requests are accommodated to the best of our ability and we are typically able to match most requests. If there are too many requests to match successfully, TCG staff will group friends/siblings together based on when the request was made. TCG reserves the right to place children in the groups it deems best suited for the overall success of the groups, campers, and staff. In addition, TCG may regroup campers during the week for the overall success of the camp.

CAMP CHECK-IN & CHECK-OUT:

- **Check-In 9:00am:** Camp check-in will begin promptly at 9:00am. Campers must all report by 9:15am. Please allow for a few minutes to complete the check-in and drop-off process. If you need to drop off before 9:00am, please enroll your child for AM care.
- **Check-Out 3:00pm:** Camp check-out will begin at 2:50pm. Staff will greet families at the entry door to start the process. If you need to pick up after 3:00pm please enroll in PM care. TCG enforces a late pickup fee of \$5 plus \$1/min a camper remains onsite. If you need care after 3pm, we strongly encourage you to register for PM care.
- Photo identification is required for pick-up.
- Contact the front office if you need to arrange a camper check-in after 9:15am or check-out before 2:50pm, the planned times.

Extended Care: Enrollment for extended care is separate from camp. Space is not guaranteed, so families are encouraged to enroll as soon as they know they may need the additional hours of care. AM Extended care is available in the morning starting at 8:30am. PM care is available starting at the conclusion of camp and running until 4:00pm. During AM care parents can drop off anytime between 8:30am and 9:00am. During PM care parents can pick-up anytime between 3:00pm and 4:00pm. Children in PM care can be sent with activities from home such as coloring or books. Electronics are not permitted. Late pick-up fees will be assessed starting at 4:01pm. Once enrolled, the space is held for their child and will be billed based on the specific camp season dates. Once billed, extended care cannot be cancelled and is non-refundable. Depending on availability and the specifics of each camp, extended care may be able to be transferred to other days within the same week. All changes are subject to availability, staffing, and other operational factors.

WHAT TO SEND CAMPERS WITH: ALL ITEMS SHOULD BE LABELED WITH CAMPER'S FULL NAME

- **Snack and Lunch:** Campers will have lunch and a morning snack during the day. **Food must be nut and peanut-free.** Please ensure you send plenty of ready-to-eat food, as we are unable to heat or provide food. **It's a good idea to pack the snack separately from lunch. If your child is enrolled in PM care, please send them with an additional snack that is also packed separately.**
- **Footwear:** We recommend sending children in athletic shoes or sandals that stay on their feet. We do not recommend shoes or sandals that easily come off, such as flip-flops, as children will be participating in active games outside daily.
- **Jacket:** Due to constant air flow in the gym, it can get a little chilly, so we suggest sending a light jacket or sweatshirt with your child.
- **Water bottle:** A filled water bottle for your child to take into the gym and to the park.
- **Extra set of clothes:** for younger children in case of accidents.
- **Attire:** Children should be dressed in clothing that allows for easy movement. Jeans are not permitted in the gym, so please refrain from dressing your child in them.
- **Medication Authorization Form:** For children who need to take medication while attending camp.

INITIALS: _____

Medical Emergency

The undersigned gives permission to The Children's Gym, its owners and operators to seek medical treatment for the participant in the event they are not able to reach a parent or guardian. I hereby declare any physical/mental problems, restriction, or condition and/or declare the participant to be in good physical and mental health. I request that our doctor/physician __ (enter in your child's notes) _____ be called and that my child be transported to _____ (enter in your child's notes) _____ hospital. Please include physicians' phone number __ (enter in your child's notes) _____.

INITIALS: _____

Release of Liability

In consideration of the services of The Children's Gym, here in after collectively referred to as ("TCG"), their agents, owners, officers, employees, and all other person or entities acting in any capacity on their behalf, I hereby agree to release and discharge TCG, on behalf of myself, my children, my heirs, assigns, personal representative and estate as follows: 1. I understand and acknowledge that the activity my child is about to engage in poses known risks and unanticipated risks which could result in injury, paralysis, death, emotional distress, or damage to my child, property, or to third parties. The following describes some, but not all, of those risks: Gymnastics, dance, cheer and fitness classes entails certain risks that simply cannot be eliminated without jeopardizing the essential qualities of the activity. Without a certain degree of risks, students would not improve their skills, and the enjoyment of the sport would be diminished. Gymnastics, dance, cheer and fitness classes exposes its participants to the usual risk of cuts and bruises. Other more serious risks exist as well. Participants often fall off equipment, sprain or break wrists and ankles, and can suffer more serious injuries as well. Traveling to and from shows, meets and exhibitions raises the possibility of any manner of transportation accidents. In any event, if your child is injured, your child may require medical assistance, at your own expense. 2. I expressly agree and promise to accept and assume all of the risks existing in this activity. My participation in this activity is purely voluntary, no one is forcing me or my child to participate, and we elect to participate in spite of the risks. 3. I hereby voluntarily release, forever discharge and agree to hold harmless and indemnify TCG from any and all liability, claims, demands, actions or rights of action, which are related to, arise out of, or are in any way connected with my child's participation in this activity. 4. Should TCG, or anyone acting on their behalf, be required to incur attorney's fees & costs to enforce this agreement, I agree to indemnify and reimburse them for such fees and costs. 5. I certify that my child has health, accident and liability insurance to cover any bodily injury or property damage that may be caused or suffered while participating in this event or activity, or else I agree to bear the costs of such injury or damage to my child. I further certify that I am willing to assume the risk of any medical or physical condition my child may have or else I am willing to assume and bear the costs of all risks that may be created, directly or indirectly, by any such condition. 6. In the event that I file a lawsuit against TCG, I agree to do so solely in the state of Oregon, and I further agree that the substantive law of that state shall apply in that action without regard to the conflict of law rules of that state. I agree that if any portion of this agreement is found to be void or unenforceable, the

remaining portions shall remain in full force and effect. By signing this document, I acknowledge that if anyone is hurt or property is damaged during my participation in this activity, I may be found by a court of law to have waived my right to maintain a lawsuit against TCG on the basis of any claim from which I have released them herein. I have had sufficient opportunity to read this entire document. I have read and understood it, and I agree to be bound to its terms. In consideration of "enrolling student" being permitted by TCG to participate in its activities and to use its equipment and facilities, I further agree to indemnify and hold harmless TCG from any and all claims which are brought by, or on behalf of Minor, and which are in any way connected with such use or participation by Minor.

INITIALS: _____

Signature Text

As the legal parent or guardian, I release and hold harmless The Children's Gym its owners and operators from any and all liability, claims, demands, and causes of action whatsoever, arising out of or related to any loss, damage, or injury, including death, that may be sustained by the participant and/or the undersigned, while in or upon the premises or any premises under the control and supervision of The Children's Gym its owners and operators or in route to or from any of said premises. There are no exceptions to any of the above policies. By agreeing to this form I agree to the above stated policies for The Children's Gym and agree to pay all incurred fees and waive my right to tuition paid per the non-refundable policy.

INITIALS: _____

I have read and agreed to all the policies in this document.

PRINT NAME: _____

SIGN: _____

DATE: _____